

DRAFT MINUTES

2019/81

CUDDINGTON PARISH COUNCIL
Draft Minutes of Parish Council Meeting held in The Bernard Hall
Monday 29th July 2019 at 7.30pm

PRESENT: Ken Birkby (**KB**), Josephine Bradford (**JB**), Lorraine Stevens (**LS**), Ravern Stevens (**RS**), Ken Trew (**KT**), Andrew Vickers (AV), Venetia Davies (**Clerk and RFO**).

Parishioners: There was 2 Parishioners present. Cllr Judy Brandis (**JB**) and Cllr David Lyons (**DL**) were also present.

NB: Action points highlighted.

Parishioners Question Time

There were none.

1. Apologies

Ken Brown (**KMB**).

2. Approval of Minutes – Tuesday 24th June 2019

The Draft May Minutes (amended balance of bank account) and the Draft June Minutes were signed as a true record by Chair, KB.

3. Matters Arising

- **Village Maintenance/Administration**
 - Footpath Map. Ongoing.
 - Water on Dadbrook Road – treatment and ownership of ditch for clearing (**PI**)
 - Uneven Footpath – Swan Hill. Resurfacing/repairs dependent on BCC funding
 - Pruning of Cherry trees along Dadbrook (**KB**).
 - 'Slow Down for Horses signs'/Steps to reduce speed - Low Lane (**PI**)
 - Inclusion of Greenways title on Register of Common Land, and, also from Land Registry. (**KB/Helen Francis**)
- **Freight Strategy.** **ACTION: CLERK** to invite PI to give a briefing to fully understand Freight Strategy responsibilities at forthcoming PC meeting.
- **Mobile Phone Booster.** **ACTION: KMB** to produce article for VV.
- **GDPR Legislation.** **ACTION: CLERK/LS** to clean files.
- **Local Parish Infrastructure Priorities and Future Workshops.** **ACTION: KT** to inform Andy MacDougall, AVDC of infrastructure priorities once results of Village Survey and Traffic Survey are known.
- **Pruning of Cherry Trees on Swan Hill.** Contractor will be in contact week commencing 29th July to fix a date.
- **Sentinel Speed Watch.** Locations agreed with PSCO Sue Jones.
- **Refreshing of white lines/faded yellow lines.** **ACTION: CLERK** to chase PI/Colin Woodford for works.

DRAFT MINUTES

2019/82

- **Assets of Community Value. Village Stores and Post Office.** Submitted. **Crown PH.** Nominated April 2015. Re-nomination due April 2020. **ACTION: CLERK to submit April 2020. Telephone Box. ACTION: KB to complete nomination forms**
- **Bollards opposite the Crown PH.** The owner has placed cones outside the house on a public pavement. KB has spoken to the owner and reminded him that if there was an accident, he would be responsible for any claims.

4. Declarations of Interest

All Parish Councillors have declared an interest in the Neighbourhood Plan.

5. Correspondence

- Updated note received from a Parishioner on traffic in Cuddington. Discussed under Item 11.
- A Parishioner has raised by email the issue about cars parking on the village green. Councillors discussed and agreed to follow-up the issues raised.

6. Reports from Councillors attending meetings and outside organisations

- **Tfb (26.06.19).** KB attended and has circulated brief report to Councillors.
- **LAF (03.07.19)** KMB attended and has circulated brief report to Councillors. **ACTION: ALL to consider any projects that could be applicable for LAF Funding d/l 31st August 2019.**
- **Planning Forum (11.07.19)** KB. Changed to 30th July 2019.

7. Contributions from AVDC and BCC Cllrs

Cllr Judy Brandis (JB). Rachael Shimmin has been appointed the new Chief Executive of Buckinghamshire Council. Members have been invited to attend meetings of all five authorities in preparation for the Council. Judy reported that social care has had the highest increase – 64% for children's services, 24% for adult. Commiserations to Cuddington for being runner-up in the Morris Cup this year.

Cllr David Lyons (DL). At the recent Council conference, David felt the 20mph was better received. He is hopeful it could be changed with the new Council.

8. Planning

The following application was received after the Agenda was issued. It was however considered and will be ratified at the August meeting.

- **19/02760/AGN - Honeys Barn, Bridgeway, Cuddington, HP18 0AW**
Relocation of barn already in use for Agricultural storage. Comment date: 8th August 2019. **ACTION: CLERK to return NO OBJECTIONS to AVDC and agenda for ratification at the August meeting.**

9. Finance

- a. **Balance from Minutes of previous meeting (24th June 2019): £34,081.70**
 - **Receipts: £0.00**
 - **Debits: 0.00**

DRAFT MINUTES

2019/83

- **Plus unrepresented cheques: £3,450.73** [£73.93 (Gilly Cottman), £3,348.00 (O'Neill Homer) and £28.80 (Oxford IT Solutions)]
- **Balance of Bank Account: £37,532.43** (as at 15th July 2019)
Available Funds: £34,081.70 balance of bank account less unrepresented cheques)
- b. **Orders for Payment: £1,402.45**
 - **Venetia Davies - £432.00** (NP 4 hours relating to meeting 09.07.19)
 - **Simon Brown - £350.00** (Verge cutting – July)
 - **Blades Turf Care (Simon Brown) - £275.00** (Village grass cutting - 24.6.19 2.7.19 8.7.19. 15.7.19. 22.7.19)
 - **Neal Waters £160.00** children's playground cuts 29.06.19, 05.07.19, 12.07.19, 22.07.19).
 - **Trustees of Bernard Hall - £26.25** (meetings: £15.00 CPC, £11.25 NP)
 - **BALC - £17.00** - Local Council Administration Book
 - **JRB Enterprise Ltd - £142.20** (£118.50 + VAT £23.70) (10,000 dog bags)
 - **BALANCE: £32,679.25** (Available Funds less Orders for Payment)
- c. **Management Report/Neighbourhood Plan Budget.** Circulated.
- d. **Online Banking.** Online banking is now allowed for Parish Councils but good practice dictates that there should be two councillors who sanction the payment independently and both have a separate password. Nat West offer this online facility but at a charge of £20 per month. **ACTION: CLERK to ask BALC and other neighbouring Parish Councils for recommendations for Banks offering this facility free of charge.**

10. Neighbourhood Plan (NP)

KT attended a Town and Council briefing about VALP (23.07.19). He explained that AVDC has submitted its proposed modifications to the Planning Inspector for comment. It expects to go to consultation in mid-September (for six weeks) with the aim of completing VALP by the end of the year. There are no changes to Cuddington's position in that the Dadbrook Farm site remains allocated for 15 homes (AVDC originally accepting that the Dadbrook Farm would need to come out of VALP as the landowner felt it was unviable and would not release the land). As VALP is satisfied, Cuddington NP will not be allocating a site. VALP will have a lifespan of 5 years and it will then be replaced by the Plan to be prepared by the new Buckinghamshire Council. Within this period the 5-year housing supply looks healthy but could be affected if sites are not delivered in a timely way. The requirement for additional houses in the villages has been withdrawn with AVDC confirming its wish to protect villages from over-development. AVDC has agreed that it would be prudent to reserve a site in the event that Dadbrook doesn't happen. The Parish Council **unanimously agreed** to continue with the NP and select a reserved site but **agreed not** to continue with the consultancy of O'Neill Homer to complete the Plan. The budget to complete reducing from £6,500 to £2,250. **ACTION: KT to inform SG and O'Neill Homer. The SG to prepare a draft for the October meeting of the Parish Council with the aim of adoption at the end of March, prior to the new Bucks Council being in place on 1st April 2020.**

2019/84

11. Traffic Plan

An updated paper on traffic in Cuddington, produced by a small group of Parishioners, was issued to the Parish Council prior to the meeting. It highlights the changes in traffic since the first paper was issued in September 2018 in terms of traffic volume, traffic speed and traffic types (agricultural, construction, school, commuter, local, service and delivery). It suggests potential solutions – keeping freight off the Aylesbury Road, traffic safety and enforced speed limits. The Parishioners presenting the paper asked for the Parish Council's support in taking the lead to progress the suggested potential solutions which could help address speeding, volume and pedestrian safety.

RS reminded the meeting of the progress to date with Cuddington's Traffic Plan, the impacts of which can be made once implemented. He also explained the difficulties of enforcement. Action to date includes:

- **Stage 1** – Traffic calming road painting. As a reference, this included all white lines being refreshed and new white lines painted on both sides of the road from where the road thins entering Aylesbury Road to the junction with Dadbrook. All central white lines were removed. Slow white markings were painted on the road at all approaches to the Aylesbury Road junction from Dadbrook.
- **Stage 2** – High Friction surface, dragons' teeth, 30mph roundels and chevrons on all three entrances to the village. Commencing in September 2019 at a cost of £13,786 (match funded with LAF by the PC).
- **Stage 3.** Stage 3 a 'build out' along Aylesbury Road approximately 60m east of Spicketts Lane (cost - £38,600) which could lead to the 30mph signs on Aylesbury Road being moved further out of the village

The meeting was also reminded of other progress:

- That a potential pedestrian controlled crossing outside the new Swan Hill Lane development was explored (at a cost of between £50,000- £100,000) but as the housing development will provide an uncontrolled crossing at this point, its performance will be monitored to see if further measures are required.
- A Freight Strategy that resulted in a ban for HGV's through Ashendon
- An environmental ban (7.5 tons) which has been recommended for Cuddington Bridge from both Cuddington and Chearsley directions (also Chearsley/Long Crendon Bridge and Ashendon) which would permit local economy vehicles only. This will be going to consultation.
- Regular sentinel speed watches headed by Parishioner Steve Wright.
- Cllr KMB and his efforts to talk to the Police about a 20mph speed zone in the village/outside the pub and the wider Bucks project to get 20mph zone in villages. David Lyons is actively lobbying for the '20's plenty campaign. He believes the 'tide is turning' with the new Council and is hoping to build up momentum to get some change.

DRAFT MINUTES

2019/85

The Parish Council **agreed** to set up a Traffic Plan group with Councillors **RS, KB, JB** to progress ideas further. **ACTION: KB to write article in Village Voice appealing for volunteers.**

12. Items for Information including:

- Rectory Homes/Swan Hill Lane. Road Closure Notice for Holly Tree Lane will be issued shortly for works for offsite sewer. The closure will be for up to 5 weeks. Aylesbury Road will have temporary traffic lights.
- CPFA – The Chair, Treasurer and Secretary have resigned from the Association. The Bar AGM is on 7th August 2019.
- KB apologies for August meeting. **ACTION: CLERK to request KMB chairs the meeting.**

13. Date and Time of Next Meeting:

Tuesday 27th August 2019 at 7.30pm in the Bernard Hall

*The Parish Council meet on **the last Monday of every month** (or the 4th Monday in the event of a Bank Holiday Monday).*